

ITA-2068
(6/01)

U.S. DEPARTMENT OF COMMERCE
INTERNATIONAL TRADE ADMINISTRATION

OFFICE

DESIGNATION/REVOCATION OF AUTHORITY TO APPROVE
OBLIGATING AND PAYMENT DOCUMENTS

APPROPRIATION CODE(S)

Instructions: Complete this form for individuals authorized to obligate and approve payments appropriated funds for organizational codes within your office. Submit one completed copy to the Office of Financial Management, Room 4113, HCH Building and retain a copy for your

RESTRICTION:

The following employee(s) is hereby authorized to approve obligating and payment documents for the office and chargeable against the code(s) shown above.

NAME, TITLE, AND TELEPHONE NUMBER	SIGNATURE	ACTION CODE 1. New Designation 2. Revocation 3. Restriction
1.		
2.		
3.		
4.		
5.		
6.		
7,		

Allottee Signature _____

Title _____ Effective Date _____