

APPROVAL REQUIREMENTS

Contracting Officer - Not exceeding \$500,000:

Contracting Officer & Title	Signature	Phone No.	Date
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Contracting Activity Competition Advocate - Over \$500,000 but not exceeding \$10 million:

Contracting Activity Competition Advocate & Title	Signature	Phone No.	Date
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Head of Contracting Activity/HCA Designee & Title	Signature	Phone No.	Date
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Procurement Executive & Title	Signature	Phone No.	Date
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NOTE: Use the total cost estimate specified on the front of this document in determining the necessary approvals. Each review must be preceded by lower level approval (s), e.g., over \$50 million all approvals are required.

**NARRATIVE
JUSTIFICATION FOR OTHER THAN FULL AND OPEN COMPETITION**

1. Nature and Description:

The proposed acquisition will be for _____

2. Description of Supplies or Services:

3. Authority Cited:

Section 41 USC 253 () () _____ of the Federal Acquisition Regulation (FAR)
(Identify Statutory Authority)
is the statutory authority permitting other than full and open competition.

4. Justification:

Based on the research, the minimum needs of the International Trade Administration _____ can only be satisfied
by the unique capabilities which are available from _____ (FAR 6.302-1(b)(1)).
(Vendor Name)

As prescribed by FAR 6.303-2(12((b)), I certify that the information provided above is complete and accurate to the best of my knowledge and belief.