U.S. DEPARTMENT OF COMMERCE
INTERNATIONAL TRADE ADMINISTRATION

CONCURRENCE RECORD

(Prescribed by ITA A.I. 8-1)

DATE
xx/xx/xxxx

ROUTING PURPOSE SYMBOLS (RPS)
C- CONCURRENCES
S- SIGNATURE

SUBJECT OF DOCUMENT:
Request for Permission to Use ITA Emblem

NAME AND OFFICE OF ORIGINATOR	TELEPHONE NUMBER		DEADLINE DATE
	202-482-xxxx		
	INITIALS	DATE xx/xx/xxx	

SUBMITTED TO	RPS	INITIALS	DATE	SUBMITTED TO:	RPS	INITIALS	DATE
NAME: [Program Unit Clearances]				NAME:			
OFFICE:				OFFICE:			
NAME: Dianna Finley	C			NAME:			
OFFICE: Team Leader, MA/OMO				OFFICE:			
NAME: Victor E. Powers	S			NAME:			
OFFICE: Director, OMO				OFFICE:			
NAME: Barbara Fredericks	S			NAME:			
OFFICE: Assistant GC for Admin				OFFICE:			

ADDITIONAL INFORMATION OR SPECIAL INSTRUCTIONS: (Continue on reverse if necessary)

[If additional space is needed for program unit clearances move names down to list all clearances. Add a second concurrence record if necessary.]

Briefly describe the request.