



UNITED STATES DEPARTMENT OF COMMERCE
International Trade Administration
Washington, D.C. 20230

DEC 16 2005

ITA ACCOUNTING MEMORANDUM 2006 - 4

MEMORANDUM FOR: Program Managers and Resource Managers

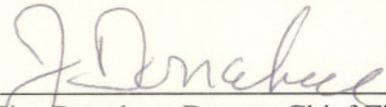
FROM: Leslie Hyland, Director of Accounting and Financial
Systems

SUBJECT: FY2006 Appropriation

As you know, the FY2006 appropriation for the International Trade Administration changed the Administration's funding from a "no-year" appropriation to "two-year" appropriation. Under the two-year appropriation, funds will be available for obligation through September 30, 2007 and will expire thereafter. Funding through a continuing resolution for the first six weeks of FY2006 has added an additional complication.

We are working with the National Business Center and the Department of State to make the accounting changes necessary to accommodate operation under the two-year appropriation. These efforts also include plans for conversion of accounting data under the continuing resolution to the two-year appropriation. We anticipate that these changes will take effect during the second quarter of FY2006. In the interim, please continue to code and process all accounting documents, e.g., requisitions, purchase orders, etc., using the current accounting code structure.

If you have any questions, or require additional information, please contact me on 202-482-5434 or at Leslie.Hyland@mail.doc.gov.

Cleared: 
Jim Donahue, Deputy Chief Financial Officer

