



UNITED STATES DEPARTMENT OF COMMERCE
International Trade Administration
Washington, D.C. 20230

AUG 25 2008

ITA Accounting Memorandum 2008 -05

MEMORANDUM FOR: International Trade Administration
Catherine Roberts
FROM: Catherine Roberts, Director of Accounting and Financial Systems
SUBJECT: Rescission of Accounting Memoranda

The purpose of this Memorandum is to rescind Accounting Memoranda that are no longer applicable and, therefore, obsolete. Please take necessary action to remove or delete these Memoranda from your files. ITA Accounting is taking action to have them removed from Our Place as well.

2005-01	FY 2005 Year-end Financial Closing Procedures
2005-03	Commitment Accounting
2005-03	FY 2005 Year-end Payroll Charges
2006-01	FY 2006 Financial Management Activities
2006-03	Revised Procedures for the Collection and use of Fee from Outside Parties
2006-04	FY 2006 Appropriation
2006-05	Operation under the FY 2006 Two-Year Appropriation
2006-12	Change in Lockbox Contractor
2006-16	FY 2006 Year-end Financial Closing Procedures
2007-01	FY 2007 Initial Operating Guidance

If you have any questions, or need additional information, please contact the ITA Accounting Office at 202-482-8363.

Cleared: *Jim Donahue*

Jim Donahue, Deputy Chief Financial Officer