

# International Trade Administration

This page contains winning nominations for past Quarterly Stars Award recipients. These are posted to show ITA employees how past winning nominations were written. Please note that award nomination submissions are subjective, therefore, it is important that when writing your award nomination, that you use the best possible concrete reasons for your nomination and give examples of why the employee(s) are deserving of the award.

## Quarterly Stars Award Winning Nominations

[Supervisor/Manager](#)

[Program Professional](#)

[Administrative Support Professional](#)

[Customer Service](#)

[Group](#)

### Helpful Hints

#### Characteristics of Winning Nominations:

- **Specific and Measurable Results**
- **Clear and Concise Language**
- **Focus on Facts**

For more information on Quarterly Stars awards, please call 202-482-3505.