

International Trade Administration

This page contains examples of winning nominations for past Bronze Award recipients. These examples are posted to show ITA employees how past winning nominations were written. Please note that award nomination submissions are subjective, therefore, it is important that when writing your award nomination, that you use the best possible concrete reasons for your nomination and give examples of why the employee(s) are deserving of the award.

Bronze Award Winning Nominations

[Outstanding Supervisor/Manager](#)

[Outstanding Program Professional](#)

[Outstanding Administrative Professional](#)

[Outstanding Support Professional](#)

[Outstanding LES Program Professional](#)

[Outstanding LES Administrative and Support Professional](#)

[Outstanding Group](#)

Helpful Hints

Characteristics of Winning Nominations:

- **Specific and Measurable Results**
- **Clear and Concise Language**
- **Focus on Facts**