

**Broadcast Message via email to all ITA employees from the ITA Under Secretary of Commerce for International Trade**

**September 3, 2008**

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**Nominations for the 2008 ITA Honor Awards**

I am pleased to announce the call for nominations for the 2008 ITA Honor Awards. These awards include the ITA Bronze Medal, the Timothy J. Hauser Award, and the ITA Memorial Awards:

**The Bronze Medal** represents the highest honorary award given by the Under Secretary for outstanding performance and achievement of major significance to the International Trade Administration.

**The Timothy J. Hauser Award** recognizes extraordinary performance that brings singular distinction to the career service and the International Trade Administration. The recipient of this award will be selected from nominations submitted for the ITA Bronze Medal Award, so no separate nomination for this award is required.

**ITA Memorial Awards** were created in memory of our ITA colleagues who accompanied Secretary Brown in April 1996 on the trade mission to Bosnia and Croatia. These memorials are a fitting remembrance for those who died in the service of our country while working to advance the peace process through the rebuilding of that war-torn land.

Below are links of detailed descriptions and nomination guidelines for these awards:

Bronze Medal - [http://www.ita.doc.gov/hrm/awards/Bronze\\_medal.htm](http://www.ita.doc.gov/hrm/awards/Bronze_medal.htm)

Memorial Awards- [http://www.ita.doc.gov/hrm/awards/memorial\\_awards.htm](http://www.ita.doc.gov/hrm/awards/memorial_awards.htm)

Recently, ITA streamlined the awards program in order to capture the current needs of our organization so that we could properly recognize deserving employees. You can review the changes to the awards program at

[http://www.ita.doc.gov/hrm/documents/awards\\_matrix2008.pdf](http://www.ita.doc.gov/hrm/documents/awards_matrix2008.pdf)

Nominations for the Bronze Medal and ITA Memorial Awards are due by **September 19, 2008**.

If you have any questions, please contact Tina Agoo on 202-482-4856.

Chris Padilla  
Under Secretary of Commerce for International Trade