

ATTACHMENT D

Citation Requirements

- The certificate citation (*maximum of 150 characters*) for each nomination must begin with the word, “*For*”, followed by a statement, which summarizes the accomplishment. (Example - For developing a technique to estimate current and historic rates of natural gas flaring through an effective use of satellite imagery data.)
- The program booklet citation (*minimum of 450, maximum of 600 characters*) for each nomination must adhere to the following format: Individual nominations (*Mr. Smith is recognized for...*); Group nominations (*The group is recognized for...*); Organizational awards (*The organization is recognized for...*). In lieu of “recognized for”, the following may also be used, “*honored for.*” or “*cited for.*” The program booklet must begin with one of the above introductory phrases, which clearly states what is being recognized followed by details on the nominee’s work, and conclude with a sentence on the impact or importance of the accomplishment.