

Keed 3/23/07

INDIVIDUAL

GROUP

RECOMMENDATION FOR RECOGNITION

1. NAME OF EMPLOYEE Eric Holloway	2. SOCIAL SECURITY NUMBER
3. ORGANIZATION ITA/MAS/MFG/OTEC	4. APPROPRIATION CODE
	5. PERIOD OF RECOGNITION October 1, 2005 - September 30, 2006

6. TYPE AND AMOUNT OF RECOGNITION: (Guidance available on reverse side, see Item 7.)

SPECIAL ACT OR SERVICE AWARD \$ _____ SPECIAL OPERATING UNIT AWARD Hauser Awd CASH \$ _____

CASH-IN-A-FLASH (CIAF) (\$50 \$100 \$150 \$200 \$250 TOTAL YEAR-TO-DATE _____
\$300 \$350 \$400 \$450 \$500) (Does not include amount)

ON-THE-SPOT AWARD (OTS) - ITEM _____ TIME OFF AWARD - NUMBER OF HOURS _____

7. ESTIMATED FIRST-YEAR BENEFITS (For Special Act or Service Awards ONLY)

TANGIBLE \$ _____ INTANGIBLE BENEFITS (Check one box on each line.)

MODERATE SUBSTANTIAL HIGH EXCEPTIONAL
 LIMITED EXTENDED BROAD GENERAL

8. NARRATIVE (If you need additional space, attach another sheet. Please print or type.)

See attached nomination for the Timothy J. Hauser Award.

Citation: Outstanding Performance in Bringing Distinction to the Career Service and the International Trade Administration by Advancing ITA's Mission in India and Asia

TYPE NAME AND SIGN:

9. IMMEDIATE SUPERVISOR Krysten Jenci, Team Leader, E-commerce	<i>Krysten Jenci</i>	DATE 3-23-07
10. REVIEWING OFFICIAL (If required) Robin Layton, Director, Office of Technology and Electronic Commerce	<i>Robin Layton</i>	DATE 3-23-07
11. APPROVING OFFICIAL (If required)	<i>Will O'Neil</i>	DATE 7-30-07
12. HUMAN RESOURCES OFFICE REPRESENTATIVE (If required)		DATE
13. IMPREST FUND CASHIER (Cash-in-a-Flash Award ONLY)		DATE
14. EMPLOYEE/RECEIPT OF CASH (Cash-in-a-Flash Award ONLY)		DATE

Provide a copy as follows:

Servicing Human Resources Office & Originating Office - ALL AWARDS
Finance Office - CASH-IN-A-FLASH & ON-THE-SPOT AWARDS

Imprest Fund Cashier - CASH-IN-A-FLASH AWARD
Inventory Control - ON-THE-SPOT AWARD

Nomination for Eric Holloway for the Timothy J. Hauser Award

October 1, 2005 – September 30, 2006

Eric Holloway merits consideration for the Timothy J. Hauser award because his extraordinary performance brings singular distinction to the career service and the International Trade Administration. In Fiscal Year 2006, Eric accomplished major successes on high priority Departmental initiatives on India and the Asia Pacific Economic Cooperation forum (APEC). Eric has developed a tremendous reputation in ITA because of his ability to forge positive relationships with his colleagues, support staff, and senior officials. He treats everyone with respect and fosters an environment of trust and collaboration. He continues to make positive contributions to the Office of Technology and Electronic Commerce (OTEC), ITA and the Department. In this past year, he took on new portfolio items, worked long hours and on holidays, traveled extensively, but never sought any public or personal credit. He is completely dedicated to his work in ITA and is determined to further ITA's outstanding reputation without regard to personal recognition.

Eric has also made outstanding contributions in mentoring and assisting other employees. He spent considerable time and effort over a period of approximately four months mentoring a new employee about the work of the APEC Electronic Commerce Steering Group (ECSG). New employees are always eager to talk to Eric because he is very friendly, warm, knowledgeable, and has an excellent sense of humor. In addition, Eric actively participates in ITA's Presidential Management Fellow (PMF) network and is always mentoring young PMFs and encouraging their interest in our office. In August 2006, Eric successfully recruited a PMF for this office. The new PMF is a tremendous asset to the office and made a substantial difference in our ability to meet our mission goals. Finally, Eric has played a very active role in the Timothy J. Hauser Memorial PMF program in ITA. He has attended numerous planning meetings to lend his expertise in the PMF recruitment process and volunteered for a number of duties that are instrumental to the success of the program. As a former PMF, Eric sees the PMF program as an excellent way of ensuring a consistent supply of high-caliber ITA employees for the future.

In terms of specific accomplishments, Eric brought remarkable credit to ITA and the Department by advancing a major goal of the U.S.-India High Technology Cooperation Group (HTCG) to facilitate high tech trade between the U.S. and India. The HTCG is a Presidential initiative that is a high priority for the Department. In June 2006, Eric conceived of an initiative to respond to the U.S.-India Chief Executive Officer (CEO) forum proposal to build confidence in trade in data between the U.S. and India. At the request of the National Security Council, Eric crafted a proposal that addresses the needs of the CEO forum request, while also raising the profile of Commerce's work in the HTCG. Eric worked closely with his counterparts in a number of agencies, including the Departments of Justice, State and Homeland Security, as well as the Federal Trade Commission to come up with a multi-pronged initiative -- including a proposed U.S.-India Framework on Common Practices in E-Commerce -- that was launched at the subsequent meeting of the HTCG. This initiative will help protect at least \$4 billion in U.S. services exports to India.

Throughout the year, Eric continued to advance the goals of the HTCG by reaching out to industry, preparing senior officials for high level meetings, coordinating with his interagency

colleagues on high tech trade issues, and ensuring ITA implements this important Presidential initiative. Specifically, Eric worked tirelessly to advance the goals of U.S. industry, including addressing India's non-transparent procedures for the import of refurbished computer parts into India, clarifying foreign direct investment regulations in retail-level e-commerce, and continuing discussions on data privacy legislation in India. Eric prepared briefing papers on a number of complex trade issues for senior officials. He networked with IT companies and trade associations to ensure that industry's voice would be heard at the negotiating table. He has developed productive relationships with a number of trade associations, companies, and with his colleagues in ITA, DOC, and other USG agencies. These relationships have served OTEC well. Eric put in long hours and showed drive, determination, and excellent interpersonal skills in ensuring success of this Presidential initiative. His work has helped ITA accomplish its mission to create prosperity by strengthening the competitiveness of U.S. industry and promoting trade.

In October 2005, Eric continued work on another major priority for OTEC because another senior staff member had taken a job with the private sector. In addition to his already hectic India portfolio, Eric agreed to help prepare the U.S. negotiating team for the Asia Pacific Economic Cooperation (APEC) Electronic Commerce Steering Group (ECSG) meetings. Eric volunteered to take on the APEC portfolio for a short duration, but ended working on this issue for a full year. By essentially taking on the work fulfilled by one GS 14 staffer for a full year, he saved ITA and the Department an annual salary in the range of \$91,407 - \$118,828. OTEC served as the Vice-Chair and Head of Delegation to the APEC ECSG and plays a critical role in ensuring implementation of the APEC Privacy Framework. OTEC led the negotiation of this Framework, and it was considered a major success and deliverable that was announced by then-Secretary of State Colin Powell.

Throughout Fiscal Year 2006, Eric did an outstanding job promoting implementation of the APEC Privacy Framework. He wrote numerous background papers and talking points on complex data privacy issues for senior officials, he ensured publication of the APEC Privacy Framework to make sure the Framework retained its high visibility and stature, he helped garner additional funds for an APEC project, and he coordinated and managed all interagency and industry participants for meetings. He also wrote the press release and fact sheet used by APEC public affairs to showcase the completion of the APEC Privacy Framework. Eric demonstrated outstanding dedication and persistence and went beyond the requirements of his job. Through his efforts, OTEC accomplished major objectives in implementing the APEC Privacy Framework, which is a priority for Commerce and the U.S. Government.

Eric went above and beyond the call of duty in volunteering to take on the APEC portfolio in addition to his normal workload without complaint and without seeking additional awards or benefits. Eric was able to achieve accomplishments on both India and APEC because he is an outstanding staff member who is extremely intelligent, has tremendous interpersonal skills, and is dedicated to contributing to the mission of ITA. He merits consideration for the Timothy J. Hauser Award because he has furthered Departmental and Presidential goals, brings enormous credit to the career service, fosters a collaborative environment in all his endeavors, and seeks out opportunities to mentor staff and encourage everyone's development.